Logistics Plus Mobile Warehousing & Transportation App

User Guide
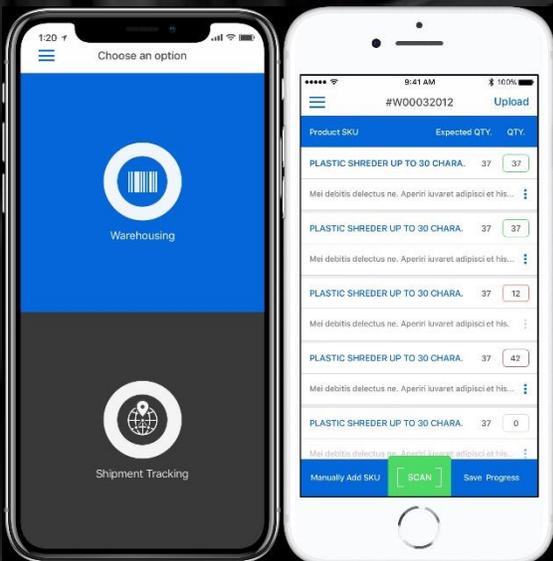
Overview

Logistics Plus Mobile Warehousing & Transportation App helps manage warehouse receiving process and check details, status, and location of ocean freight.

Warehouse functionality includes retrieval of warehouse pre-receipts from the CargoWise One Warehouse Management System (WMS) and scan-receiving inventory using your smart phone as a bar-code scanner. After the original warehouse pre-receipt is downloaded to a mobile device, no internet connection is necessary until scanning is complete.

Warehouse Lookup functionality includes the ability to lookup warehouses based on a variety of search parameters. Once results are found, specific details pertaining to a warehouse may be obtained.

Cycle Count functionality allows the user to submit cycle counts to the server for review of warehouse items. Users can retrieve an existing Cycle Count from the server via a Stock Number, or create a brand-new Cycle Count record. Like warehouse receipts, once the cycle count is downloaded to a mobile device, no internet connection is necessary until scanning is complete.

Shipment Tracking allows searching by various criteria such as shipper, consignee, PO# and other references, and retrieval of current position of vessel or airplane carrying shipments. Current position contains information such as geo location, speed, navigation status, stops list with times of departure and arrival, and ETA at final destination.

Application Access

The mobile application made available by Logistics Plus Inc can be found at both the Apple iTunes Store and Android Play Store.

The mobile application features include Warehousing, Cycle Counting and Shipment Tracking.

Credentials for access to the Logistics Plus Mobile Warehousing & Transportation Application will be the same credentials used for the My.LogisticsPlus.net application. If you do not have credentials to either system, please send an email to the Logistics Plus account management team at Acct.Mgt@LogisticsPlus.net.

Features

1. Warehouse Receiving

<table>
<tr>
<td rowspan="2">Start a Warehouse Receipt</td>
<td>

Press the **Warehousing** icon.

</td>
<td>

Press the **Start New Receive Scan**.

</td>
</tr>
</table>
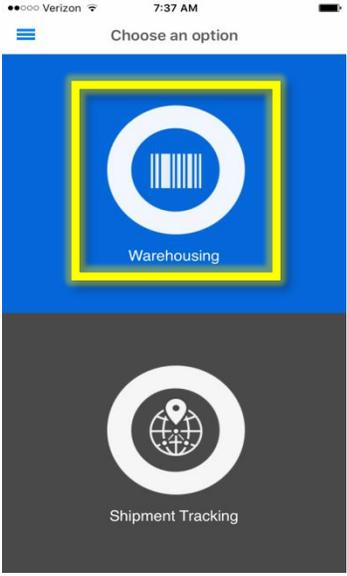
<table>
<tr>
<td rowspan="2">Find the Warehouse Receipt</td>
<td>

Specify the Warehouse Receipt to view by entering the **Warehouse Receive #** or the **Project Reference #.**

</td>
<td>

Select the appropriate warehouse receipt from the list of results.

</td>
</tr>
</table>
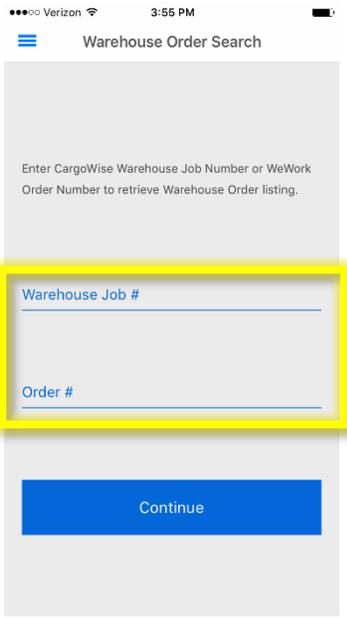
Set SKU Attributes

Before adding items, you can specify SKU Attributes by pressing the dots next to the "Upload" button.
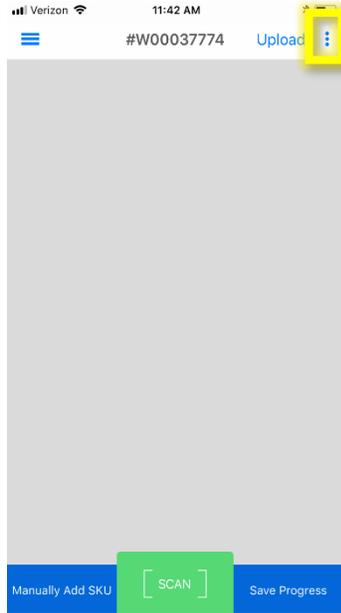
From here you can turn on any attributes you wish, and also give them custom names by pressing on the labels.
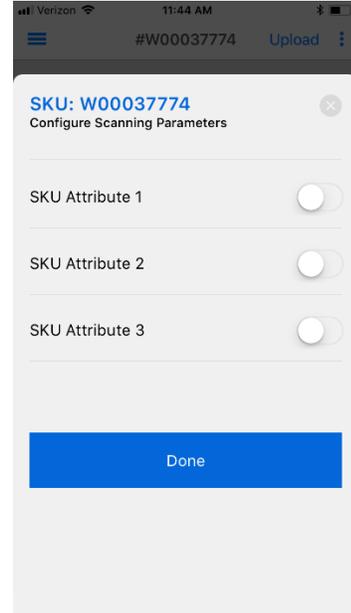
Update the SKU item

To enter an item, the user can conveniently scan a barcode utilizing the mobile device camera by pressing **[SCAN]**. If you have any SKU Attributes enabled, press "CONTINUE SCANNING" after the SKU is scanned to scan each of the attributes.
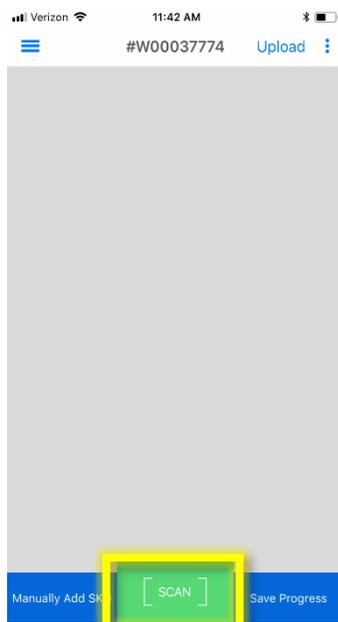
Otherwise, the user could manually enter the SKU information after pressing **Manually Add SKU**.
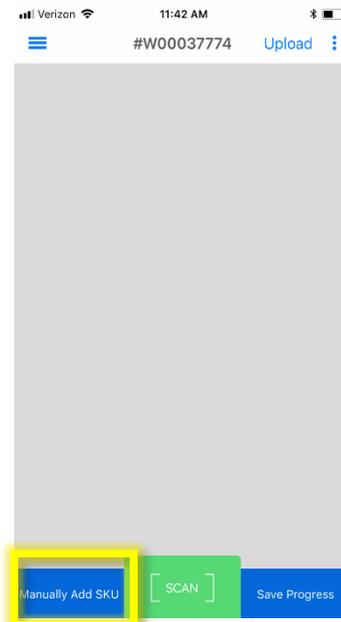
Filtering SKUs

You can filter what SKUs are visible by swiping down on the list.
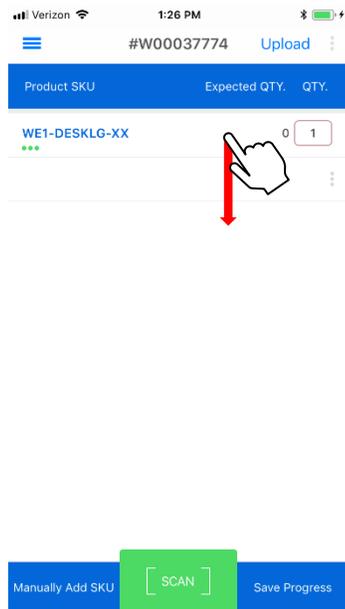
Once the filters are visible you can search on the SKU and the Description. You can also toggle the visibilities of SKUs based on their Quantity.
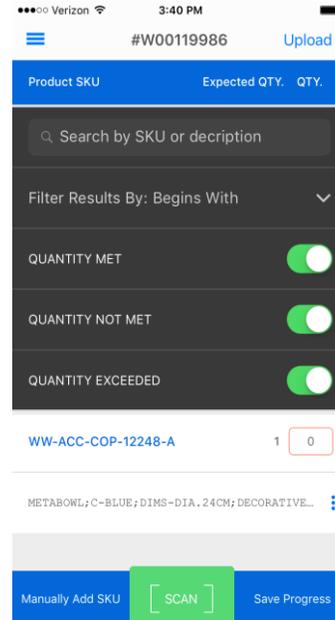
Save the Receipt

There are two options for saving the receive transaction.
1. Upload to the server by pressing **Upload** in the top right corner.
2. To save your current progress without updating the central data repository, press **Save Progress** in bottom right corner. You can review this transaction at a later time for upload by visiting the **Retrieve Existing Receive Scan** option.
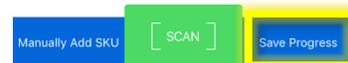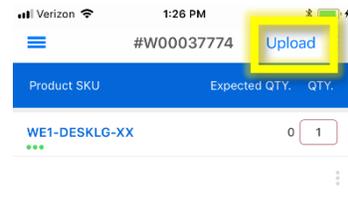
Retrieve an existing/saved Receipt

If you have saved the progress of a receive scan without uploading it to the server, you will find the pending update in the list of existing receive scans.
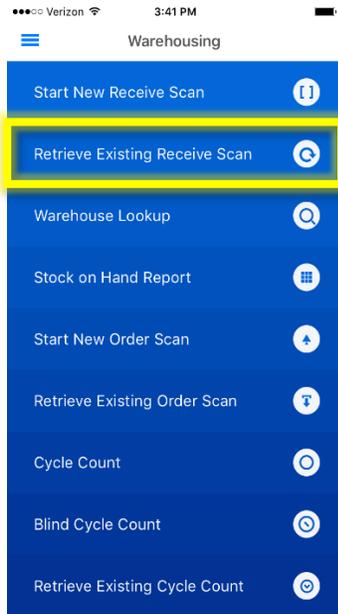
After selecting the appropriate receipt in the list, you will be presented with the Product SKU View with the last progress updates that were saved. Make the adjustments to the SKU and **Upload** the change to the server or continue to **Save Progress**.
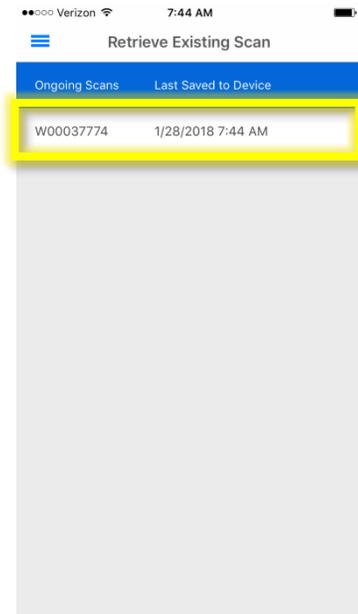
Remove an existing scan item

To remove a saved receive scan item from the list without saving changes to the server, swipe the scan item to the left and press **Remove**.

2. Warehouse Lookup

Start a Warehouse Lookup

Press the **Warehousing** icon.

Press the **Warehouse Lookup**.
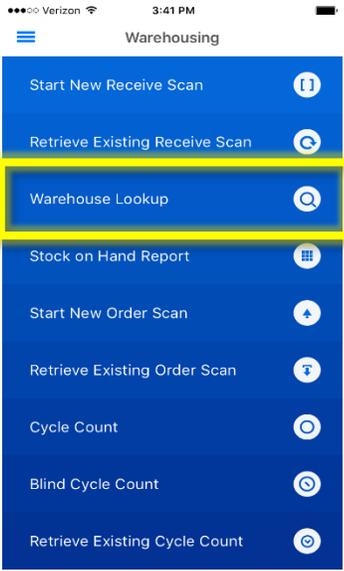
Find the Warehouse

Enter at least one parameter and press "Search" to fetch a list of matching warehouses.
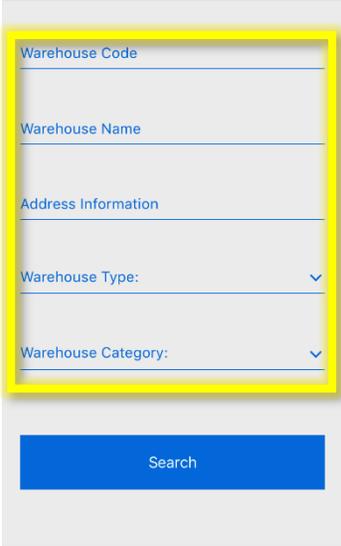
Select any warehouse from the list of results to see more information for it.
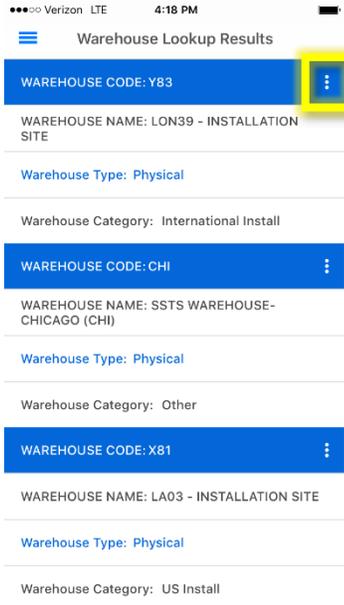
**View Warehouse Details**

Here you will be able to see various information pertaining to the warehouse.
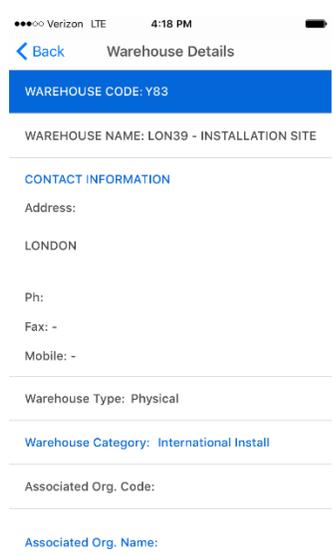
3. Warehouse Orders

Start a Warehouse Order

Press the **Warehousing** icon

Press **Start New Warehouse Order Scan**.
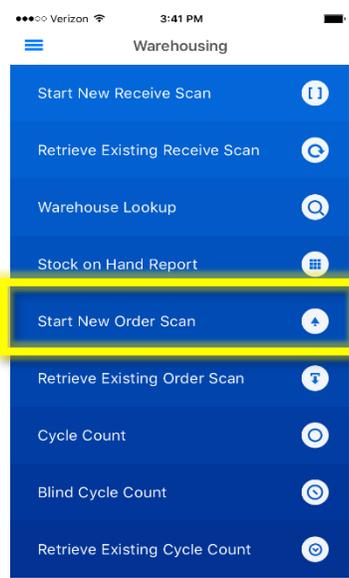
Find the Warehouse Order

Specify the Warehouse Order to view by entering the **Warehouse Receive #** or the **Order #.**
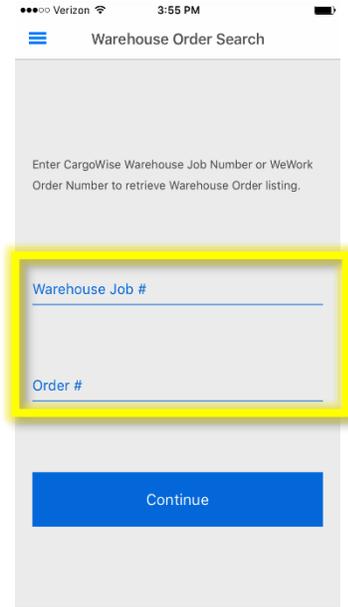
Select the appropriate warehouse order from the list of results.
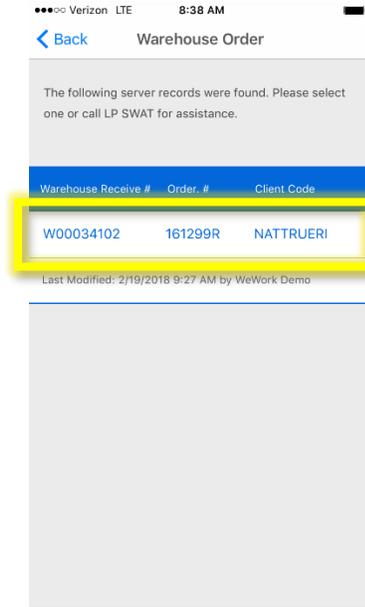
Update the SKU item

To enter an item, the user can conveniently scan a barcode utilizing the mobile device camera by pressing **[SCAN]**.
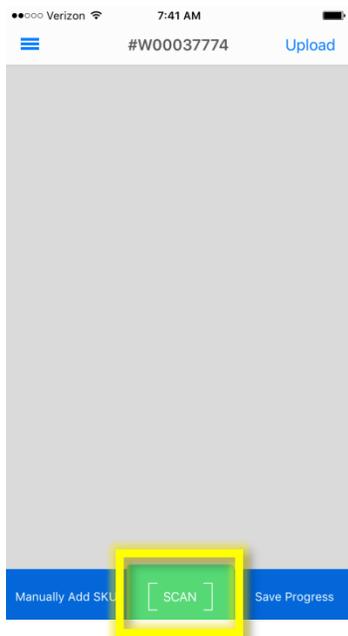
Otherwise, the user can manually enter the SKU information by pressing **Manually Add SKU**.
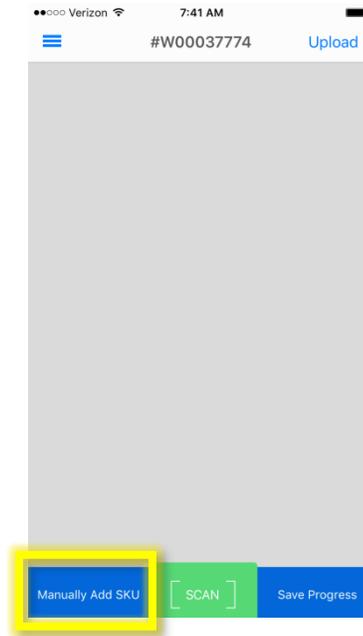
Filtering SKUs

You can filter what SKUs are visible by swiping down on the list.
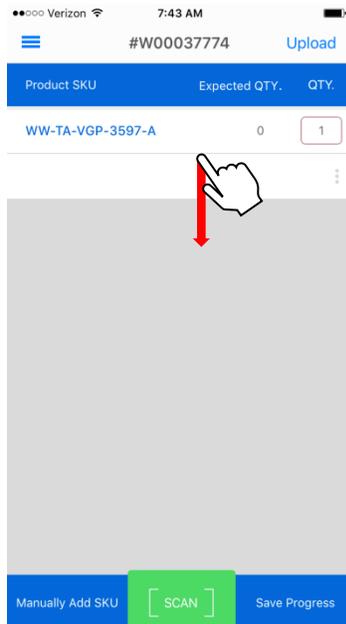
Once the filters are visible you can search on the SKU and the Description. You can also toggle the visibilities of SKUs based on their Quantity.
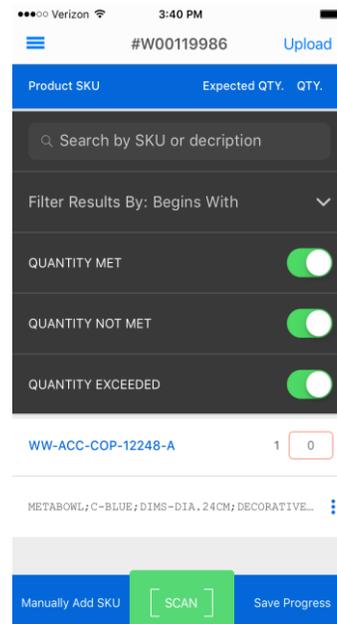
Save the Order

There are two options for saving the order.
1. Upload to the server by pressing **Upload** in the top right corner.
2. To save your current progress without updating the central data repository, press **Save Progress** in bottom right corner. You can review this transaction at a later time for upload by visiting the **Retrieve Existing Warehouse Order** option.
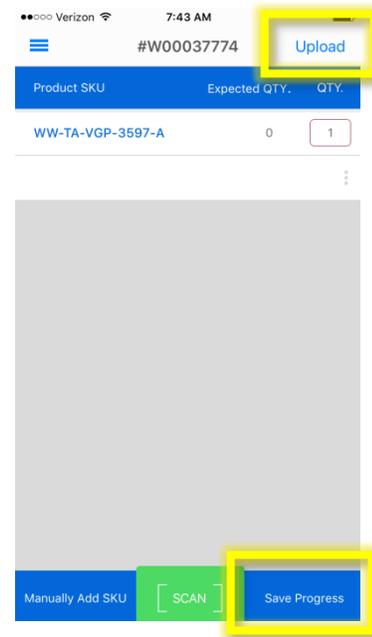
|		
Retrieve an existing/saved Order	If you have saved the progress of a warehouse order without uploading it to the server, you will find the pending update in the list of existing orders.	After selecting the appropriate order in the list, you will be presented with the Product SKU View with the last progress updates that were saved. Make the adjustments to the SKU and **Upload** the change to the server or continue to **Save Progress**.
Remove an existing scan item	To remove a saved order scan item from the list without saving changes to the server, swipe the scan item to the left and press **Remove**.	
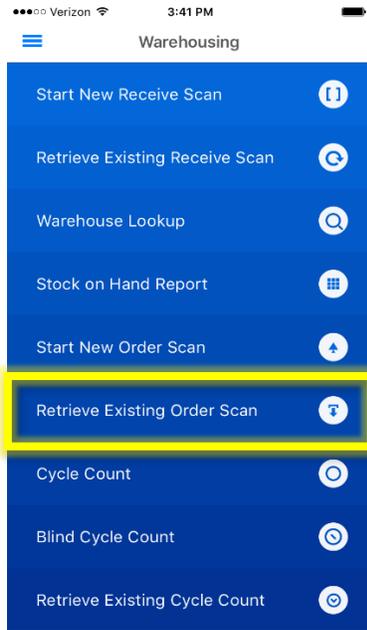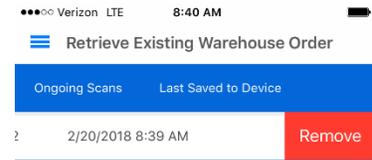
4. Cycle Counting

<table>
<tr>
<td rowspan="1">Start a Cycle Count (Existing)</td>
<td>Press the Warehousing icon.
</td>
<td>Press Cycle Count.
</td>
</tr>
<tr>
<td>Find the Cycle Count</td>
<td>Specify the Stock Number.
</td>
<td></td>
</tr>
</table>
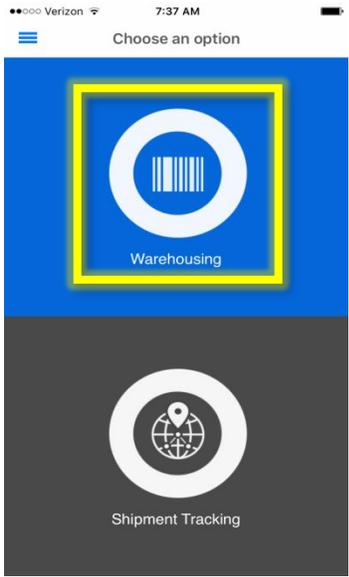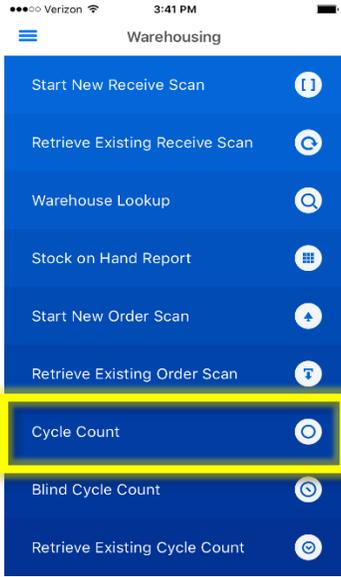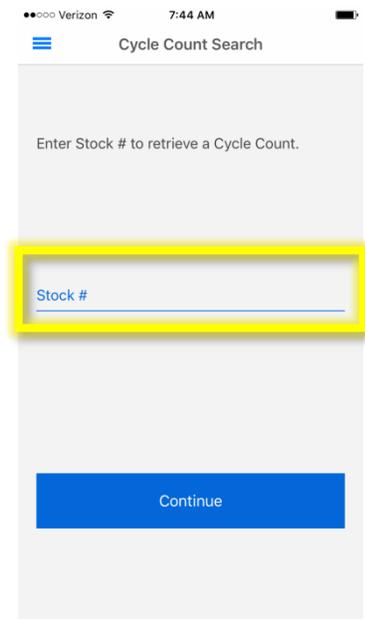
Update the Cycle Count and Save

On the Cycle Count Detail screen, users will find all of the SKU's associated with the Stock Number. Users can then enter the count for the appropriate SKU.

If the desire is to save progress without uploading to the central data repository, touch, **Save Progress Locally**. This will allow the user to come back to this record at a later time to finish the review using the **Retrieve Existing Cycle Count** option.

Please be sure to press the **Upload To The Server** button to complete and submit the Cycle Count data.
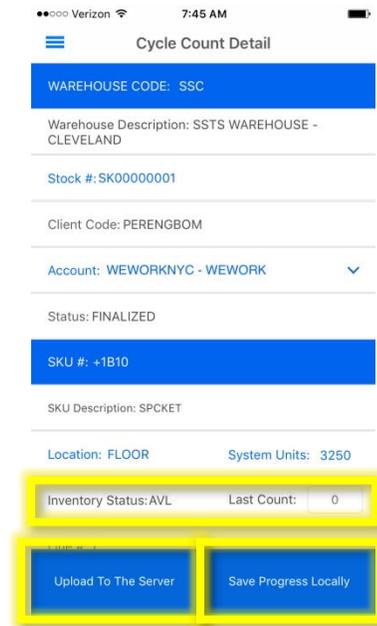
5. Blind Cycle Counting

Start a Cycle Count (Blind)

Press the **Warehousing** icon.

Press **Blind Cycle Count**.

Find the Stock Warehouse

Find the appropriate warehouse by searching on any of the available parameters.
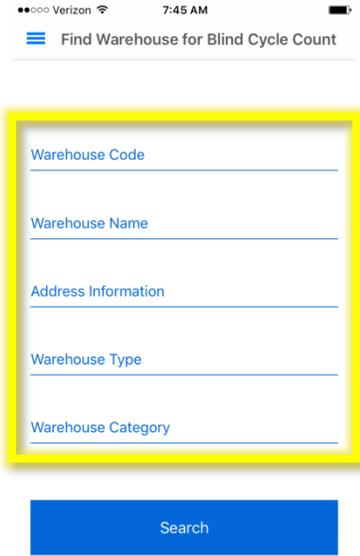
The possible matching Warehouse codes will be available as a selection box of the **Warehouse Code** field. Select the appropriate Warehouse Code and press **OK**.

Update the Cycle Count and Save

On the **Add New Cycle Count** page, the user completes the remaining info.

New SKU's can be added by either the **Manually Add SKU** or the **SCAN** button. The Scan option will allow for the scan of a barcode while the manual add process will open another window and prompt for the necessary SKU information.

If the desire is to save progress without uploading to the central data store, touch, **Save Progress Locally**. This will allow the user to come back to this record at a later time to finish the review.

Please be sure to press the **Upload To The Server** button to complete and submit the Cycle Count data.
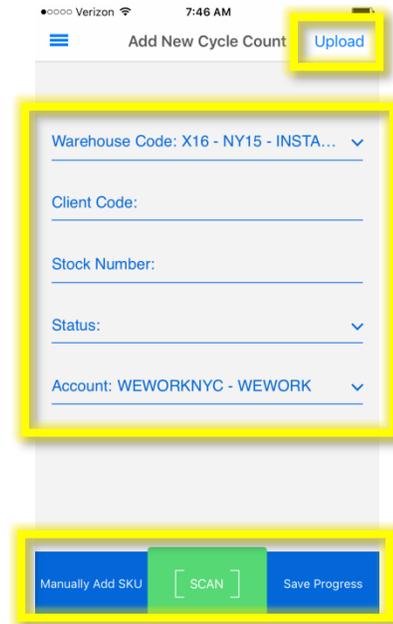
6. Stock on Hand Reports

Find a Stock on Hand Report

Press the **Warehousing** icon.

Press **Stock on Hand Report**.
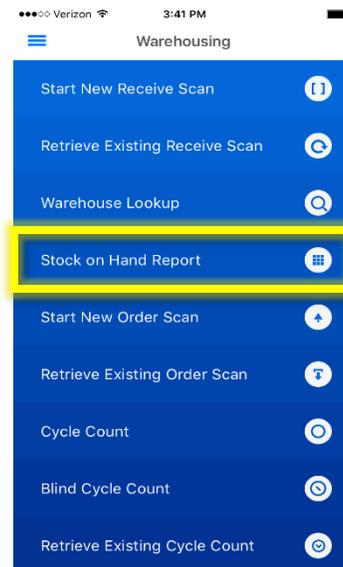
Stock on Hand Filters

Enter at least parameter to search for applicable warehouses.

Select an account, warehouse, and enter a partial or complete SKU Code or Description. Then press Search.

Find a Stock on Hand Report

Press the line of dots to see more information on a specific Stock on Hand report.

7. Shipment Tracking

Start Tracking a Shipment	Press the **Shipment Tracking** icon.	Select from the Domestic or International shipment search options.
Find the Shipment	Enter at least one parameter value to search for your shipment. Please note that the **Delivery Date Type** of **Actual** will filter results based upon the actual shipment arrival. A **Delivery Date Type** of **Estimate** will filter results based upon the estimated arrival date of the shipment.	
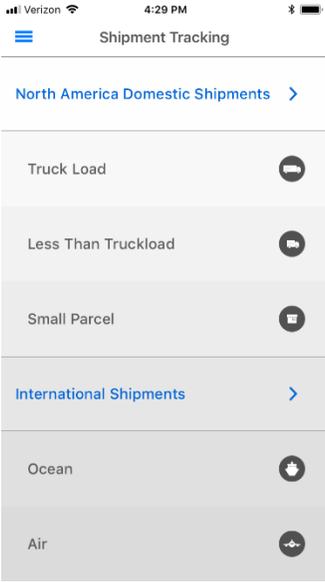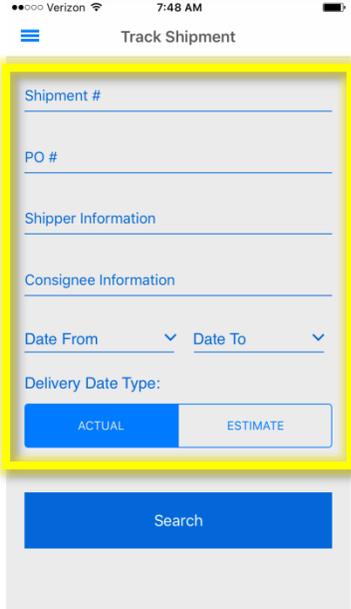
View Shipment Details

Select the appropriate Shipment from the list to view the details for the shipment. Pressing the Shipment Number will provide a summary view while pressing the ellipse will direct you to a Shipment Detail View.
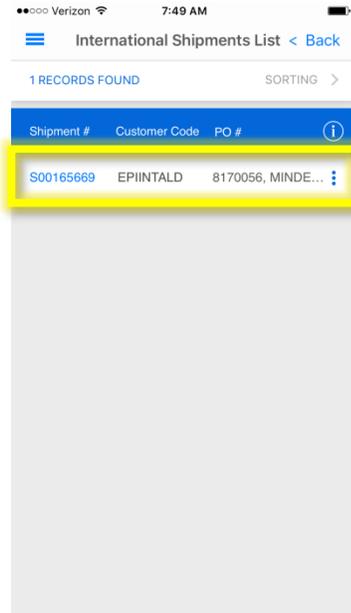
If the shipment has been picked up, tracking information will begin to accumulate for the user to monitor the progress. The **Tracking Updates** can be found at the bottom of the **Shipment Detail** view.